

Inkpen Parish Council



I hereby give you notice that the next ordinary meeting of Inkpen Parish Council is to be held

Monday 27th January 2025 at 7:30pm in the **Village Hall**

All members of the Council are hereby summoned to attend the Parish Council meeting. Press and public welcome

AGENDA

1. **To receive apologies for absence**
2. **To receive any Declarations of Interest**
Members are reminded they should declare any known interests in any matter to be considered.
3. **Planning**
 - 3.1 Applications
 - 24/02693/HOUSE** 6 Great Common Inkpen Hungerford RG17 9QR.
Amendment of the existing floorplan as shown in the proposed drawings. New external door to the side of the property for access. Installation of window to side of property for new bathroom layout. Re-render and insulation to the front and side of the property and timber style cladding to the back of the property. Roof lantern/light installation to the existing flat roof.
 - 24/02792/HOUSE** Barn West Of The Old Rectory Lower Green Inkpen Hungerford.
Repair and light-touch upgrading to barn and re-landscaping works to garden.
 - 24/02793/LBC** Barn West Of The Old Rectory Lower Green Inkpen Hungerford
Repair and light-touch upgrading to barn and re-landscaping works to garden.
 - 3.2 Decisions
4. **To confirm and sign the minutes of the meeting held on 11th November 2024**
5. **Matters Arising from the Minutes of the Meeting held on 11th November 2024**
 - 5.1 Website update
 - 5.2 Laptop Update
6. **To confirm and sign the minutes of the Planning meeting held on 2nd December 2024**
7. **Matters Arising from the Minutes of the Planning Meeting held on 2nd December 2024**
8. **Open Forum** To receive any questions, comments, or representations from the public. The meeting will be suspended for a maximum of 15 minutes. Each member of the public is limited to 5 minutes. No decisions can be made by the Council during public question time. After this period, the meeting will be resumed.
9. **Reports**
 - 7.1 Chair's Reports
 - 7.2 Clerk's Report
 - 7.3 District Councillor's Reports
10. **Correspondence**
 - 8.1 To discuss recent correspondence regarding Box Cottage, Inkpen.
11. **Litter bin service** To discuss and approve the litter bin service currently used.
12. **Budget 2025/26** To agree the Budget for 2025/26 financial year.
13. **Precept 2025/26** To agree the Precept for 2025/26 financial year.
14. **Auditors fees** To discuss and approve auditors costs
15. **WBC Service Delivery** To discuss an email from WBC regarding Service Delivery.
16. **Inkpen Parish open Day** To discuss the Inkpen Parish Open day in the Spring
17. **To confirm a date for the annual parish meeting**
18. **To discuss and confirm a date for the Parish assembly**
19. **Finance** To approve payments and receipts
 - 19.1 **Payments**

Clerks Salary November	393.68
HMRC – PAYE Oct underpayment, Nov & Dec	218.40
Clerks Salary December	371.85
John Williams – Grass maintenance Q3 Oct – Dec	625.00
 - 19.2 **Receipts**

Interest Sept	6.38
Interest Oct	6.18
Precept Part 2	7500.00
Interest Nov	5.57
20. **Part 2.** To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 where publicity might be prejudicial to the special nature of the business. To exclude the press and public for the following reason.
 - 20.1 **Clerks contract** To discuss ending of the temporary contract with a view to proceed permanently.

Clerk to the Council Angela Boyce. Dated 20th January 2025 *A Boyce*