



I hereby give you notice that the next ordinary meeting of Inkpen Parish Council is to be held

Monday 16th September 2024 at 7:30pm in the Village Hall

All members of the Council are hereby summoned to attend the Parish Council meeting.

Press and public welcome

AGENDA

- 1. To receive apologies for absence**
- 2. To receive any Declarations of Interest**

Members are reminded they should declare any known interests in any matter to be considered.

- 3. Planning**

- 3.1 Applications**

Proposed alterations of first floor windows to new french doors and existing flat roof to form balcony for means of escape

Brookfield Post Office Road Inkpen Hungerford RG17 9PU Ref. No: 24/01325/HOUSE

Replacement of Existing Garage

Meadow Bank Lower Green Inkpen Hungerford RG17 9DP Ref. No: 24/01750/HOUSE

The Lawful Development Certificate is being sought for the use of Altius as an independent unit of accommodation (i.e. a separate dwelling in its own right). This continuous use, in breach of Condition 5, began in April 2009. The Lawful Development Certificate is also being sought for the building works of the ancillary building in the garden of Altius. These building works, for which there was a breach of Condition 6 due to lack of planning permission, were substantially completed in September 2017.

Altius Heads Lane Inkpen Common Hungerford RG17 9QS Ref. No: 24/01751/CERTE

Porch extension, Verandah extension, single storey side extension

Foxhill Inkpen Hungerford RG17 9DE Ref. No: 24/01741/HOUSE

- 3.2 Decisions**

- 4. To confirm and sign the minutes of the extraordinary meeting held on 29th July 2024**
- 5. Matters Arising from the Minutes of the Meeting held on 29th July 2024**
 - 5.1 Draft questionnaire progress- Councillor Durham & Bates.
 - 5.2 Update on Inkpen Standing Orders in line with NALC model – Cllr Fisher.
- 6. Open Forum** To receive any questions, comments, or representations from the public. The meeting will be suspended for a maximum of 15 minutes. Each member of the public is limited to 5 minutes. No decisions can be made by the Council during public question time. After this period, the meeting will be resumed.



7. Reports

- 7.1 Chair's Reports
- 7.2 Clerk's Report
- 7.3 District Councillor's Reports

8. Correspondence

9. Email and website,

- 9.1 Update on Parish emails and website – Councillor Corne.
- 9.2 To discuss and email usage policy

10. PC laptop To discuss and approve purchasing a new PC laptop.

11. Change of correspondence details To remove previous details from website and correspondence.

12. Finance To approve payments and receipts.

12.1 Payments

12/04/2024	WBC Election costs	80
12/04/2024	WBC 1/2 Rent - Robins Hill	75
12/04/2024	BALC Subscription	201.63
12/04/2024	Stationary - Computer	20.99
26/04/2024	Employments costs (April)	434.44
13/05/2024	Inkpen Village Hall	15
29/05/2024	Clear Insurance Management	637.13
28/05/2024	Employment costs (May)	456.18
06/06/2024	Self Accounting Services	36
09/06/2024	WBC - Bins and ROSPA	20.73
25/06/2024	Employment costs (June)	456.18
29/06/2024	HMRC PAYE April - June 24	341.8
30/06/2024	John Williams - Grass Maintenance Q1 April - June	625
30/06/2024	G Keene - Stationary	30.9
18/07/2024	WBC Bins & ROSPA	110.65
01/08/2024	Employment cost	168.78
09/09/2024	HMRC PAYE June 24	37

12.2 Receipts

30/04/2024	Reserve Interest	6.75
30/04/2024	WBC Precept (part 1)	7500

12.3 Banking arrangements To approve new signatories on Natwest bank account

13. Future meetings To confirm future meeting dates for the financial year.

14. Exclusion of press and public

To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of confidential employment matters.

Clerk to the Council Angela Boyce. Dated 9th September 2024 *A Boyce*